

# **Procedure for completing admission formalities**

***The provisionally selected candidates shall have to complete the admission by or before the last date fixed for the purpose by following the below mentioned steps:***

## **1. Eligibility:**

Since admission is granted provisionally the candidates shall in their own interest, check the eligibility well in advance.

## **2. Admission Form:**

Provisionally selected candidates shall download their online Admission Form from the official website of the University of Kashmir [www.kashmiruniversity.net](http://www.kashmiruniversity.net) by entering their Entrance Test Roll Number/ Application Form Number.

## **3. Credentials:**

They shall approach the concerned Department alongwith all the below mentioned documents (Original and a set of self-attested xerox copies):

- a) Marks Card/s of qualifying examination;
- b) Domicile certificate;
- c) Character Certificate, Provisional Certificate of the Institution last attended (if applicable))
- d) Migration certificate (for those students who haven't passed the immediate previous examination through the University of Kashmir).

## **4. Dual Degree:**

Candidates can pursue two academic programmes simultaneously i.e. one regular and the other through Distance/Open/Online Mode in accordance with the UGC regulations dated 13 April, 2022.

## 5. Affidavit:

*The provisionally selected candidate shall prepare an affidavit sworn in before a 1<sup>st</sup> Class Judicial Magistrate stating that:*

- I am not pursuing any similar course through Regular/Distance/Open/Online mode.
- All the information submitted including certificates and documents are genuine.
- I understand that in case of any misinformation or concealment of any information or indiscipline, my admission to the programme shall be cancelled and I shall be subjected to legal action.
- I shall strictly adhere to the rules and regulations of the University *in toto*.
- I submit this affidavit under free will without any pressure, compulsion, fraud or coercion.

## 6. Fee deposition:

After verifying the documents at the Department concerned, please ensure that they have accepted your Admission Form online and then deposit the requisite admission fee online.

## 7. Submission of Hard Copy:

After depositing the requisite fee online, the candidate has to submit the hard copy of the Admission Form along with all the documents, certificates, affidavit and fee receipt in the concerned Department against proper receipt. Further correspondence is to be made with the concerned Department only.

## 8. Registration:

Candidates joining University of Kashmir have to get registered with the University of Kashmir for which they shall contact the concerned Departments; however, this doesn't apply to Graduates of University of Kashmir.